

Hamilton County ESC

Business Advisory Council Plan: Academic Year 2021-22

Mission: To continue our journey to help school districts develop a better understanding of employment skills training and career development.

Membership:

2021-22 Hamilton County ESC Supported Districts:

Districts Represented		
Deer Park City Schools	Finneytown Local Schools	Forest Hills School District
Indian Hill Exempted Village Schools	Lockland City Schools	Madeira City Schools
Mount Healthy City Schools	North College Hill City Schools	Northwest Local Schools
Norwood City Schools	Oak Hills Local Schools	Reading City Schools
St. Bernard Elmwood Place City Schools	Three Rivers Local Schools	Winton Woods City Schools
Wyoming City Schools	Princeton City Schools	Mariemont City Schools

Note: Copy and paste rows as needed and delete this text.

2021-22 Hamilton County ESC/ Great Oaks Business Advisory Council Members:

Member	Employer	Industry
Rich Arnold	Saxon Consultants Senior Solutions	Financial
Kevin Boys	Southern State Community College	Higher Education
Brian Campbell	Messer Construction	Construction
Melissa Elmore	Highland County Chamber of Commerce	Business and Industry
Julie Fite	Fifth Third Bank	Financial
Jim Clark	Jack Sweeney Automotive	Automotive Retail Sales/ Mechanic
John Halpin	Retired Proctor and Gamble	Industry
Greg Hyland	Cooper Electric	Electricians
Alan Jones	AR Jones, Inc.	Security
Dave Podmeyer	Continental Mineral	Mineral Processing
Jonathan Theders	Risk Source-Clark Theders	Insurance
Rick Theders	Risk Source-Clark Theders	Insurance
Chad Hilliker	Hamilton Co. ESC	Educational Service Center
Bill Sears	Hamilton Co. ESC	Educational Service Center
Sue Schoenling	Fusion Media Agency	Marketing

Schedule of Meetings

The Hamilton County ESC Business Advisory Council meets on a quarterly basis. The planned meeting dates for the 2020-21 school year include:

Date 1: September 14, 2021	Date 2: December 14, 2021
Date 3: February 22, 2022	Date 4: April 16, 2022

Responsibilities: The Council fosters cooperation among schools, businesses, and the communities they serve to ensure the work of educators aligns with the needs of businesses. Outcomes of this cooperative effort include but are not limited to raising awareness of educators about the local labor market, promoting work-based experiences within businesses, and helping students prepare for successful learning and employment opportunities. In accordance with [Ohio Revised Code \(ORC\) 3313.82](#) and [ORC 3313.821](#) in this template.

Delineation of Employment Skills: The business advisory council will utilize research from the Great Oaks Career Center on employment skill. They will share their results from their “Measuring Professional Skills” assessment. Information will be shared with member districts on how to develop similar assessments in their districts.

The business advisory council will also have informal conversations with business members related to employment skills which are needed in their workforce.

1. Project.: *Measuring Professional Skills*

- a. Description: *This assessment includes drug screening information, attendance, timeliness, conduct, and employment skills inventory.*
- b. Goal/Expected Outcome: *The outcome from the formal and informal assessments will help inform the development of a curriculum for districts to utilize.*

Action Steps	Responsible Party	Deadline	Resources	Potential Barriers	Result/Metric of Success
<i>What action steps are required to meet the goal or expected outcome?</i>	<i>Who will complete the task?</i>	<i>By when?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of this task completion? How will you overcome these barriers?</i>	<i>What is the desired outcome of this task? How will you measure success?</i>
Measuring Professional Skills Assessment Data	Great Oaks Career Center	December 2021	Skills Assessment, Administration share data from 20-21	If assessment data is not available based on participants.	Data regarding student participation and employment.
Business Professionals Discussion	Business Council Partners	December 2021	Great Oaks Business Advisory Council Members		Key professional skills identified

Note: Copy and paste the provided framework and continue to list additional projects/initiatives/events used to determine employability skills as needed.

Development of a Curriculum to Instill Employment Skills: Each district will share their current curriculum and/or activities for development of employment skills and career exploration.

1. Project/Initiative/Event Name: *Employment Skills and Career Exploration Curriculum*

- a. Description: *Using the collective resources of multiple districts and the Great Oaks Career Center the business advisory council will look for best practices.*
- b. Goal/Expected Outcome: *The goal is to create equity across school districts for employment skills training and career exploration.*

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Connecting to Districts	Career Leader group, members from each district, will meet monthly to discuss needs to initiate and promote workforce development in their respective districts.	Third Thursday of each month.	District Career Leaders will serve of the Career Leaders Council	Each district having different needs. Meeting monthly to stay consistent.	Career Leaders Council will be a conduit for communication and implementation group for the BAC plan. List of Career Leader Council Members.
Career Leader group will communicate quarterly to the BAC.	Business Advisory Council Liaison-HCESC Consultant	September 2021	Zoom and list of career leaders.	Each district having different needs. Meeting monthly to stay consistent.	List of meeting dates and attendees. Summary of meetings

Data Gathering	Each member school district's Career Leader	November 2021	Small group of career leaders will vet vendors for potential consortium pricing.	Current use a vendor may not align. Work with vendors to find best product.	Best practices across our region.
CCP Opportunities	Career Leader Group	April 2022	Subgroup of career leader group.	Size of districts and resources.	More college credit opportunities for students.

Note: Copy and paste the provided framework and continue to list additional projects/initiatives/events used to develop curriculum to instill employability skills as needed.

Event and activities to target for each district will be:

Speaker Series	Business Training Centers	Career Expos
Job Shadowing	Career Exploration Courses	Site Visits
OhioMeansJobs	Work-based Learning	Internships
WIOA CCMEP	Mentoring Programs	Career Pathways

Changes in the Economy, Job Market and Future Job Availability: Utilizing business partners, districts will learn about the economy and job market.

1. Project: *Southwest Ohio Employment and Economy Review*
 - a. Description: *The business advisory council will share current employment trends in Southwest Ohio and Beyond. In conjunction with Clermont County Chamber of Commerce, we will invite all participants to annual economic update meeting.*
 - b. Goal/Expected Outcome: *(Insert Outcome)*

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Job Market	Great Oaks Business Advisory Council	May 2022	Need to work with local Chambers.	Funding Potential for donations	Direction for student focus in career fields.

					Data on Employment and Job Market
Careers Speaker Series	Career Leaders and HCESC consultant	January-April 2022	Business partners, Teachers, Students, and Parents Specific categories: Health Sciences, Business Management, Construction, Manufacturing, Engineering, Agriculture, Information Tech, Graphic Arts, Programming Government, Education, Hospitality, and Public Relations	Lack of interest and availability of local businesses and school districts	Dates of Career Speakers using Zoom. Sessions will be recorded and made available for future use.
Economic Forecasting	Great Oaks Business Advisory Council	May 2022	Flyers for event	Attendance at Economics Breakfast Summary of information shared	

Note: Copy and paste the provided framework and continue to list additional projects/initiatives/events used to identify changes in the economy, job market and future job availability, as needed, and delete this text.

Developing Relationships: Offer assistance in partnering schools with local businesses.

1. Initiative Name: *Business Partner Development*

a. Description: *Identify business partners to support school districts.*

b. Goal/Expected Outcome: *(Insert Outcome)*

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<i>What action steps are required to meet the goal or expected outcome?</i>	<i>Who will complete the task?</i>	<i>By when?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of this task completion? How will you overcome these barriers?</i>	<i>What is the desired outcome of this task? How will you measure success?</i>
Business Partner List	Great Oaks Exploration Specialist	December 2021	Business Partners District contacts	Business contacts that have changed Process for determining any changes	Distribution and contact list for districts School utilization of business contacts
Business Partner Presentations	HCESC Consultant, BAC, Career Leaders	May 2022	Business Partners District contacts	Lack of involvement of business partners Needs assessment of districts to determine potential businesses	Solutions to help with career exploration and/or mentorships. Summary of potential solutions and/or programs
Relationships between Districts and Business Partners	Business Advisory Council, Career Leaders, and HCESC Consultant	May 2022	Business Partners, District and Students	Lack of involvement of Business Partners Communication with Districts, Students, and Parents	List of participating Business Partners. List of Student experiences