



# Three Rivers Local School District Board of Education

401 N. Miami Avenue

Cleves, OH 45002

## REGULAR MEETING October 25, 2016

The Board of Education of the Three Rivers Local School District met for Regular Session at the Three Rivers Educational Campus, 56 Cooper Ave, Cleves, OH 45002.

The meeting was called to order by the Vice-President Mr. Jim Murphy at 6:02 p.m.

Roll Call: Present Four. Mr. Jim Murphy, Mr. Chris Oser, Mr. David Shuey, Ms. Stephanie Stafford.  
Absent One. Ms. Danette Wells.

### In Attendance:

Mr. Craig Hockenberry, Superintendent  
Ms. Teresa Johnson, Treasurer  
Mr. Tom Bailey, Assistant Superintendent  
Ms. Angie Drew, Transportation Director  
Ms. Lisa Whiteley, Communications Director  
Ms. Gail Montague, Human Resources  
Ms. Holly Simms, MS Principal  
Mr. Adam Biedenbach, Elem Principal  
Megan Rivet, HS Principal  
TREC Teachers

Mr. Matt Haws, HS Assistant Principal  
Ms. Bonnie Berkemeyer, Food Services Director  
Ms. Mandy Bowen, Director of Curriculum  
Ms. Debbie Fox, EMIS Coordinator  
Ms. Beth Jackson, Dean of Students  
Ms. Lisa Voss, Teacher, Special Ed & Student Svcs  
Ms. Katie Conley, Instructional Specialist  
Mr. Tim Wagner, Assistant Food Svc/Transportation  
Larry Herges, Athletic Director

### Motion 158-16 Approve Minutes

It was moved by Mr. Oser seconded by Mr. Shuey to approve and dispense with the reading of the minutes for the meeting of Minutes of September 13, 2016 Regular Meeting and Minutes of September 27, 2016 Special Meeting.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
Nays, None.  
The vice-president declared the motion carried.

## PRESENTATIONS

### Motion 159-16 Approve Superintendent Recommendations

It was moved by Mr. Murphy, seconded by Mr. Shuey to approve the following recommendations of the Superintendent:

- A. Community Member Recognition – Mr. Murphy read a Board Resolution recognizing Willie Fox, a Three Rivers resident, for his bravery in saving another person's life from drowning.

Roll Call: Ayes, Four. Mr. Oser, Mr. Murphy, Mr. Shuey, Ms. Stafford.  
Nays, None.  
The vice-president declared the motion carried.

- B. Board Policy Revisions – Mr. Hockenberry presented the following policy revision recommendations:  
(*Staff Health and Safety; Credit Flexibility; Compulsory Attendance Ages; Exclusions from School Attendance; Student Records; Public's Right to Know; Board Member Conflict of Interest*)



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## COMMITTEE REPORTS

- A. Finance – Mr. Shuey reported that the committee reviewed and discussed a deep dive into the Five-Year Forecast
- B. Legislative – Mr. Oser reported that the only things going on legislatively is ECOT and charter schools and investments responsibilities.
- C. Student Achievement – Recognition – Mrs. Stafford recognized a group of children that transitioned to a new Kindergarten classroom during the school year. In September, Mrs. Jessica Hizer was hired to decrease the student teacher ratio in current classes. While not easy to switch classes during the year, the recognized students demonstrated an ability to adjust and thrive in their new classroom. Friendships with classmates formed and the students respect the teacher. The Board and Administration is very proud of the character that these students and their families demonstrated during the transition process.
- D. Community Forum – Mrs. Stafford reported that the September Forum meeting focused on map testing, parents receiving scores, parent-teacher conference lengths, and open enrollment figures.

**REPORT CARD PRESENTATION** – The Instructional Leadership Team presented the State Report Card categories and Three Rivers grades and continuous improvement strategies.

## SUPERINTENDENT'S REPORT

### Motion 160-16 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mr. Murphy to approve the following recommendations of the Superintendent:

- A. FMLA for *Matt Haws* effective on or about December 6, 2016 through December 16, 2016.
- B. FMLA for *Dan McFarland* extended to twelve weeks ending on or around November 16, 2016.
- C. Additions to Substitute Lists for the 2016-2017 school year pending background checks and proper certification:  
*Gena Lemmink* Aide and Secretary  
*Patty Young* Secretary
- D. *Holly Nicolaou* as a Substitute Nurse for the 2016-2017 school year at \$90.00 per day.
- E. Student Aides for the After-Care Program for the 2016-2017 school year at minimum wage. After-Care Program hours are 2:45 – 6:00 p.m. on school days:  
*Megan Ehrhardt* *Autumn Harmon* *Kristen Reeves* *Jordan Whitt*
- F. One-year contract for *Laura Weikert* as Intervention Specialist K-12 effective October 31, 2016 for the 2016-2017 school year pending background checks and proper certification.  
MA degree, Step 7
- G. Retirement letter from *Brenda Sizemore*, Second Grade Teacher, effective the end of the 2016-2017 school year.
- H. Addition of new Intervention Specialist Teacher for grades 5-8.

### Instructional

- I. One-year contract for *Kara Tensing* as Title 1 Tutor effective November 7, 2016 for the 2016-2017 school year per attached.

### Athletics



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J. Athletic Supplemental Contract for 2016-2017 pending background checks and proper certification:

*Jeffery Hughes*      High School Lacrosse Coach – 7% stipend

**Operational**

- K. Memorandum of Understanding between TRLSD and Three Rivers Association of Support Personnel (TRASP) to reflect Field Trip rate of pay (Section 6.0602) will be equal to the hourly rate of pay for Substitute Bus Driver per attached.
- L. Memorandum of Understanding between TRLSD and Three Rivers Education Association (TREA) to include Middle School Jazz Ensemble Director as an approved Supplemental Contract (Section 9.04 and 9.05) with a 7% stipend per attached.
- M. Amend Item AA of August 9, 2016 Agenda to correct Agreement with Healthcare Billing Services, Inc. (HBS) instead of MSB for Medicaid billing.
- N. In-lieu of Transportation Students for 2016-2017 per attached.
- O. Revised job description for Director of Curriculum and Instruction per attached.
- P. Revised job description for Administrative Assistant- Superintendent's Office/HR Department per attached.
- Q. *Beverly Hollowell* as a Substitute Bus Driver In-Training effective October 26, 2016 pending background checks, completion of all school bus CDL Class B requirements, physical and behind the wheel training.

Roll Call:            Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                          Nays, None.  
                          The vice-president declared the motion carried.

**TREASURER'S REPORT**

**Motion 161-16 Approve Treasurer Recommendations**

It was moved by Mr. Shuey, seconded by Mr. Oser to approve the following recommendations of the Treasurer:

- A. Recommend approval of the September Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations per attached.
- B. Recommend approval of OSBA contract for Five Year Forecast Consulting Services per attached.

Roll Call:            Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                          Nays, None.  
                          The vice-president declared the motion carried

**Motion 162-16 Approve Treasurer Recommendation**

It was moved by Mr. Oser, seconded by Mr. Murphy to approve the following recommendations of the Treasurer:

- C. Recommend approval of October 2016 Five Year Forecast.

Roll Call:            Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                          Nays, None.



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The vice-president declared the motion carried

Motion 163-16 Approve Treasurer Recommendations

It was moved by Mr. Murphy, seconded by Mrs. Stafford to approve the following recommendations of the Treasurer:

- D. Recommend approval of Service Agreement with Worxtime to manage ACA Compliance effective May 1, 2016 through December 31, 2016 per attached.
- E. Renewal of annual Agreement with Custom Design Benefits for Employee Flex Medical Spending Accounts for 2017 at \$400.00 annual enrollment fee plus \$5.00 per employee enrolled per attached.
- F. Recommend approval of Then and Now Certification and payment of \$3,156.40 to Lighthouse Youth Services for special education aide services for two students.

Roll Call:            Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                          Nays, None.  
                          The vice-president declared the motion carried

Motion 164-16 Approve Treasurer Recommendation

It was moved by Mr. Murphy, seconded by Mr. Shuey to approve the following recommendations of the Treasurer:

- G. Recommend acceptance of the following donations to Three Rivers Local Schools:  

<i>Smithsonian Magazine</i> subscription	to the Carl Hunsicker Media Center from Ms. Janet Leonhardt	
\$1331.40	from The Knights of Columbus for the Special Education Department	

Roll Call:            Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                          Nays, None.  
                          The vice-president declared the motion carried

**I. ANNOUNCEMENTS**

- A. OSBA Conference  
November 13 – 16, 2016

**II. HEARING OF THE PUBLIC - None**

**III. OLD BUSINESS –None.**



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**IV. NEW BUSINESS**

Motion 165-16 Approve Superintendent Recommendations

It was moved by Mr. Murphy, seconded by Mr. Oser to approve the following recommendations of the Treasurer:

- A. Recommend Board Meeting date changes:  
November 8, 2016 to November 9, 2016 – due to Election Day  
November 22, 2016 to November 29, 2016 – due to Thanksgiving Break

Roll Call:           Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                      Nays, None.  
                      The vice-president declared the motion carried

**V. EXECUTIVE SESSION**

**ORC121.22 permits discussion in executive session for specific matters required to be kept confidential by state law, rules or state statutes.**

- A. Discussion of employment of public personnel
- B. Consideration of the purchase of public property

Motion 166-16 Executive Session

It was moved by Mr. Murphy, seconded by Mrs. Stafford for the board to go into executive session for the above reasons.

Time In:           7:17 p.m.

Roll Call:           Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                      Nays, None.  
                      The vice-president declared the motion carried

Motion 167-16 Leave Executive Session

It was moved by Mr. Murphy, seconded by Mrs. Stafford for the board to leave executive session.

Roll Call:           Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.  
                      Nays, None.  
                      The vice-president declared the motion carried.

Time Out:         7:40 p.m.

Mr. Murphy declared the meeting adjourned at 7:40 p.m.

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President, Three Rivers Board of Education

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Attest: Treasurer, Board of Education



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