



**Board of Education Special Meeting and Work Session Minutes**

July 22, 2025 at 6:00 p.m.  
Media Center

The meeting was called to order by Garyne Evans, Board President at 6:00 p.m.

**ROLL CALL**

Present, Four: Mr. Evans, Mr. McDonald, Mrs. Miller, Mrs. Hughes  
Absent, One: Dr. Stafford

**MOTION 077-25 APPROVAL OF AND DISPENSE WITH READING OF THE MINUTES**

It was moved by Mr. McDonald, seconded by Mrs. Hughes to approve the following:

July 8, 2025 Regular Meeting Minutes

**ROLL CALL**

Ayes, Four: Mr. Evans, Mr. McDonald, Mrs. Miller, Mrs. Hughes  
Nays, None  
Motion Carried

**MOTION 078-25 APPROVE SUPERINTENDENT’S RECOMMENDATIONS (BLOCK A-O)**

It was moved by Mrs. Miller seconded by Mrs. Hughes to approve the following:

**Personnel**

- A.** Resignation letter for *Angela Combs*, Title Tutor, effective July 8, 2025.
- B.** Resignation letter for *Amanda Witterstaetter*, Nurse, effective July 31, 2025.
- C.** A revised contract for *Christy Mathis*, Health Aide, to reflect 40 hours per week beginning with the 2025-2026 school year.
- D.** Recommend a one-year non-teaching contract for *Johnathan Cobb* as a Three Rivers Aide (BIC Coordinator Assignment), effective August 1, 2025 through July 31, 2026 pending background checks and proper certification. Step 8, 7 hours daily.
- E.** A one-year non-teaching contract for *Thomas Getz* as a CDL Driver, effective July 23, 2025 through June 20, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.0 hours daily. Step 5.
- F.** A one-year non-teaching contract for *Amber Rohrer* as a Non-CDL Van Driver, effective July 23, 2025 through June 30, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.0 hours daily. Step 1.
- G.** A revised contract for *Jeann Hon*, Aide, to reflect an increase in weekly hours from 35 to 40 beginning in the 2025-2026 school year.



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**H.** Additional hours and compensation for Jeanna Hon to work from 7/23/2025-8/10/25 and 5/26/26-7/31/2026 at her hourly rate of pay, not to exceed 40 hours.

**Instructional**

**I.** Revised dates for additional hours and compensation for the following certified individuals for Safe Crisis Management Training during July 30, 2025 and August 1-7, 2025 at \$30.00 per hour, not to exceed 7 hours each.

*Nicole Fleek                      Lange Herdemann                      Miranda Hoffman                      James Holland*  
*Linda Lakamp                      Melissa Swagler                      Stephenie Vice                      Jenny Vincent*

**J.** Revised dates for additional hours and compensation for the following classified individuals for Safe Crisis Management Training during July 30, 2025 and August 1-7, 2025 at \$25 per hour, not to exceed 7 hours each.

*Sarah Burns                      Kelly Draughn                      Mandy Hanauer                      Dawn Redden*  
*Rebecca Wolfe*

**Operational**

**K.** Recommend the approval of bus routes and stops for the 2025-2026 school year included in the board packet.

**L.** Recommend approval for the Transportation Department to modify bus routes and stops as needed during the 2025-2026 school year.

**M.** Revised THS course guide for the 2025-2026 school year, included in the board packet.

**Athletics**

**N.** Rescind a one-year athletic supplemental contract for the following individual for the 2025-2026 school year.

Cross Country - MS - Assistant Coach                      *Kevin Burns*                      3.5%

**O.** Revise a one-year athletic supplemental contract for the following individual for the 2025-2026 school year.

Cross Country - MS - Head Coach                      *Laura Fox*                      from 3.5% to 7.0%

**ROLL CALL**

Ayes, Four: Mrs. Miller, Mrs. Hughes, Mr. Evans, Mr. McDonald  
 Nays, None  
 Motion Carried



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**MOTION 079-25 APPROVE THE RECOMMENDATION OF THE TREASURER**

It was moved by Mr. Evans, seconded by Mrs. Miller to approve the following:

- A. Recommend appointment of *Garyne Evans* as Delegate and as *Ryan McDonald* Alternate Delegate for the Ohio School Board Association's (OSBA) Annual Business Meeting on November 16-18, 2025 at the OSBA Capital Conference held in Columbus, Ohio.

ROLL CALL

Ayes, Four: Mrs. Hughes, Mr. Evans, Mr. McDonald, Mrs. Miller

Nays, None

Motion Carried

**MOTION 080-25 APPROVE THE RECOMMENDATION OF THE BOARD VICE PRESIDENT**

It was moved by Mr. McDonald, seconded by Mr. Evans to accept the following:

- A. Recommend acceptance of the following donations and grants to Three Rivers Local School District:  
\$500.00 from the Cleves Three Rivers Kiwanis Club to Jacket Cares.  
\$5,000.00 from the friends and family of Dr. Mark Ault to the 070 account.

ROLL CALL

Ayes, Four: Mr. McDonald, Mrs. Miller, Mrs. Hughes, Mr. Evans

Nays, None

Motion Carried

The meeting was adjourned at 6:16 p.m. by Garyne Evans, Board President, moving into the Worksession.

**WORK SESSION TOPIC - HS/Media Center Update**

Holly Simms presented an update on the changes being made within a portion of the media center, moving the HS counselors and secretary upstairs as well as the principal, assistant principal.

Jeanna Hon will be taking over daily management operation of the media center for grades K-6. Marney is compiling a list of grade 7-12 books and sharing with staff and books placed in the office previously used by special ed teachers. This portion of the media center will then be sectioned off using bookshelves creating cubicle areas for CCP students. 504 and assisted study hall will be housed in the gold room as well as any students struggling in regular study hall for additional support.

The worksession concluded at 8:05 p.m.

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Garyne Evans, Board President

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Attest: Teri Riesenberg, Treasurer