



**Three Rivers Local School District**  
**Board of Education**  
401 N. Miami Avenue      Cleves, OH 45002

**THREE RIVERS LOCAL SCHOOL DISTRICT  
RECORDS RETENTION COMMITTEE  
TREC MEDIA CENTER  
June 28, 2022**

The Records Retention Committee met for the annual meeting at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the Chairperson, Mr. McDonald at 5:45 p.m.

Roll Call: Present Two. Mr. Ryan McDonald, Mrs. Teri Riesenberg

**Commission Chairperson** - Mr. McDonald

- A. Review approved RC-2 Records Retention Schedule for retention and disposal of records as outlined.

It was moved by Mr. McDonald and seconded by Mrs. Riesenberg to approve the RC-2 Records Retention Schedule as presented.

Roll Call: Ayes, Two: Mr. McDonald, Mrs. Riesenberg  
Nays: None.

**Discussion:** None

Mr. McDonald declared the meeting adjourned at 5:55 p.m.

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Ryan McDonald, Chairperson

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Teri Riesenberg, Treasurer