



Three Rivers Local School District  
**Board of Education**  
401 N. Miami Avenue      Cleves, OH 45002

## AGENDA

Tuesday, December 9, 2025 at 6:00 p.m.  
Board of Education Regular Monthly Meeting  
TREC Media Center

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- II. **ROLL CALL**
- III. **APPROVAL OF AND DISPENSE WITH READING OF THE MINUTES**  
November 11, 2025 - Board of Education Regular Meeting Minutes
- IV. **PRESENTATIONS**  
A. Diamond Oaks Career Students of the Month - Mr. Sies
- V. **COMMITTEE REPORTS**  
A. Academic/Curriculum – Mr. McDonald and Dr. Stafford  
B. Buildings and Finance – Mr. Evans and Mrs. Miller  
C. Community Liaison Report - Mrs. Hughes
- VI. **SUPERINTENDENT’S REPORT – Mr. Sies**

### Personnel

- A. One-year Non-Teaching contract for *Korinne Conder* as an EMIS Coordinator effective January 2, 2026, through June 30, 2026, pending background checks and proper certification.
- B. Additional hours for the following aides to attend training on January 5, 2026 not to exceed three hours each at \$25.00 per hour.

Robin Booth	Sarah Burns	Colleen Buzek	Kelly Draughn
Mandy Hanauer	Joanne Hoar	Tracey Pennington	Amy Reaves
Dawn Redden	Becky Wolfe	Dale Wright	

- C. *Lacey Demoss* as a Sub Custodian, effective December 10, 2025 pending background checks and proper certification, not to exceed 29 hours per week.



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- D. Resignation letter, *Tayna Chinn*, Bus Driver, effective November 18, 2025.
- E. Retirement letter, *Cheryl Noes*, Secretary, effective March 1, 2026.
- F. *Ralph Schwarz* as a Sub Non-CDL Driver, effective November 12, 2025, pending background checks and drug and alcohol testing, will receive required training at the Sub Non-CDL rate of pay of \$17.85 per hour. Once all necessary training is completed and the Bus Certification is issued, pay will be applied at the Sub CDL rate of \$21.32 per hour. The Transportation Supervisor will notify the Treasurer's Office via email once CDL is completed, along with the effective date.
- G. One-year non-teaching contract for *Donna Ashcraft*, Van Driver, effective December 10, 2025 through June 30, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 4.0 hours daily at \$18.44 per hour.
- H. One-year non-teaching contract for *James Willingham*, Van Drivers, effective December 10, 2025 through June 30, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.0 hours daily at \$18.44 per hour.
- I. Two-year non-teaching contract for *Sue Courtney*, Van Driver, effective December 10, 2025 through June 30, 2027, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.5 hours daily at \$18.62 per hour.
- J. Approval of the following as a Home Instructor for the 2025-2026 school year at \$30 per hour, not to exceed 5 hours per week  
Emma Hotopp                  Andrea Zieverink
- K. Recommend non-athletic supplemental contract for the 2025-26 school year for the *Briana Day* to serve as the THS Theatre Arts Technical Director (4.0%)

**Operational**

- L. Approval of the Reading Improvement Plan for grades K-3, included in the Board Packet.
- M. Sale of a TRLSD Van for \$4300 to Rodney Wheeler.

**Athletics**

- N. Recommend athletic supplemental contracts for the following individuals listed below for the 2025-26 school year.  
Volleyball - Boys - JV - Assistant Coach      *Gelacios Flores*                  3.00%



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Volleyball - Boys - JV - Assistant Coach	<i>Xavier Rodriquez</i>	2.00%
Volleyball - Boys - JV - Assistant Coach	<i>Max Foley</i>	2.00%
MS - Boys Basketball - Volunteer Coach	<i>Sam Henline</i>	0.00%

**VII. TREASURER’S REPORT – Mrs. Riesenberg**

- A. Approval of the November Board Financial Report, Investments, Monthly Invoices, and Monthly Bank Reconciliations included in the Board Packet.
- B. Then and Now for Ritchie Photo for 2024-25 Elementary Yearbooks for \$4238.35
- C. Approval of a [Resolution](#) to file a modified tax budget for FY 2026-2027.
- D. Approval to establish the Budget Hearing, Organizational Meeting, and Regular Meeting for January 6, 2026.

The Board has set its meeting calendar through December 2025, but not beyond. Ohio law (RC 3313.14) requires city, local, exempted village, and joint vocational school boards to meet on a day occurring during the first fifteen days of January of each calendar year.

The Board must schedule the annual Budget Hearing, which must be held in time to file the budget with the County Budget Commission in January 2026, and an Organizational Meeting date to set its calendar of meeting dates for the calendar year 2026.

The Board may set any day before January 15 for the Organizational Meeting and any day before January 15 for the Budget Hearing.

**VIII. BOARD VICE PRESIDENT – Mr. McDonald**

- A. Recommend acceptance of the following donation to Three Rivers Local School District:

\$500.00 from Cheryl Heine to Jacket Cares for student support.  
\$500.00 from the Cleves Three Rivers Kiwanis Club for Jacket Cares (Camp Invention)  
\$4500 from Benjamin and Michelle Richards for Taylor Tiny Homes  
\$6000.00 from Vistra for Taylor High School Career Academies Program  
\$2000.00 from Vistra for Jacket Cares

**IX. ANNOUNCEMENTS**

**X. HEARING OF THE PUBLIC – (No more than 3 minutes per individual)**



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*Three Rivers Local School District welcomes discussion, comments, and ideas to grow the District; however, complaints about public school employees should be made through the procedure outlined in Board policy and not in open session.*

## **XI. OTHER BUSINESS**

- A. Appointment of President Pro Tempore for the January 6, 2026 organizational meeting.
- B. Discussion: 2026 Board Committees and Chairperson Assignments
- C. Discussion: [2026 Board of Education meeting dates and times](#)

## **XII. EXECUTIVE SESSION**

**ORC121.22 permits discussion in executive session for specific matters required to be kept confidential by state law, rules, or state statutes.**

## **XIII. ADJOURNMENT**

### **POLICY BDDH: The Board of Education**

All meetings of the Board and Board-appointed committees are open to the public. For the Board to fulfill its obligation to complete the planned agenda effectively and efficiently, a maximum of 15 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted 3 minutes until the total time of 15 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. Executive Sessions may be proposed at any time during the meeting by any Board Member for any purpose authorized by law. Executive Sessions are not open to the public.