



**Three Rivers Local School District
Board of Education**

401 N. Miami Avenue

Cleves, OH 45002

**THREE RIVERS LOCAL SCHOOL DISTRICT
RECORDS RETENTION COMMITTEE
TREC MEDIA CENTER**

June 28, 2022

The Records Retention Committee met for the annual meeting at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the Chairperson, Mr. McDonald at 5:45 p.m.

Roll Call: Present Two. Mr. Ryan McDonald, Mrs. Teri Riesenber

Commission Chairperson - Mr. McDonald

A. Review approved RC-2 Records Retention Schedule for retention and disposal of records as outlined.

It was moved by Mr. McDonald and seconded by Mrs. Riesenber to approve the RC-2 Records Retention Schedule as presented.

Roll Call: Ayes, Two: Mr. McDonald, Mrs. Riesenber
Nays: None.

Discussion: None

Mr. McDonald declared the meeting adjourned at 5:55 p.m.

Ryan McDonald, Chairperson

Teri Riesenber, Treasurer