

Three Rivers Local School District

92 Cleves Avenue – Cleves, OH 45002-1368
Telephone: (513) 941-6400 -- Fax: (513) 941-1102

ADMINISTRATOR APPLICATION FORM

Date _____ POSITION _____

PERSONAL

Name _____

Address _____

Telephone _____ Social Security No. _____

EDUCATION

High School _____ Year _____

Universities Attended	Degree	Degree Date	Credit Hours	
			Semester	Quarter

TEACHING EXPERIENCE: (Begin with most recent experience.)

School(s)	Number of Years	Dates		Grades or Subjects Taught
		From	To	

ADMINISTRATIVE EXPERIENCE: (Begin with most recent experience.)

School or District	Number of Years	Dates		Assignment
		From	To	

Are you under contract for the next school year? _____

CERTIFICATION/LICENSURE:

Type of Certificate/License	Valid Dates

PROFESSIONAL REFERENCES:

(Please include Superintendents and Principals with whom you have worked.)

Name	Position	Telephone No.	Address

Is there any reason why you cannot be highly punctual and regular in following an assigned work schedule: Yes _____ No _____

Have you ever been disciplined, non-renewed or terminated from a position of employment as a result of allegations of poor performance or wrong-doing? Yes _____ No _____

Have you ever resigned a position following threats of non-renewal or termination?
Yes _____ No _____

If the answer is YES, please explain each such instance on an attached sheet of paper.

Do you use tobacco in any form? Yes _____ No _____ (Three Rivers Schools are smoke free.)

Have you ever been convicted of an offense in any state which includes one or more of the following: any felony, any sex offense, any offense of violence, any theft offense or any drug abuse offense? Yes _____ No _____

Criminal Background Checks

Persons under final consideration for employment are subject to a fingerprint criminal background check by the Ohio Bureau of Criminal Identification (BCII) and the Federal Bureau of Investigation(FBI). This check must be satisfactorily completed as a precondition of employment with this district.

I hereby authorize the Three Rivers Local School District to contact previous employers and references to obtain any and all information related to my past work performance. Any material misrepresentation on this application form constitutes sufficient cause for rejection of the application, at any time during employment.

Signature

